

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors Meeting November 15, 2019

The meeting was called to order in the Kino Room at 9:02 am by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary.

Board Members present:

Julie Jacques, President

Sue Peetoom, Secretary

John Carney, Director

Dan Swartz, Director

Cyndee Remington, Director

Doug Davis, Director

Board Members absent:

Marcia Campbell, Vice President

Jack Ernest, Past President/Parliamentarian

Bud Montgomery, Treasurer

Russ Nichols, Director

19 guests attended the meeting.

The agenda for the November Board of Directors meeting was approved was written.

The minutes of the October 18, 2019 Board of Directors meeting were approved and accepted.

### Board Member Reports

President Julie Jacques stated that a request to GVR had been made to allow the Clay Studio to be open Thanksgiving Day and Christmas Day, as long as there was a monitor present, and the Studio would close at 4 pm both days. This was approved by GVR, with the notation that there would be no janitorial services those two days.

Marcia Campbell, Vice President: None. Julie Jacques indicated that the meeting room reservations were being taken care of in a timely manner by Marcia for 2020.

Bud Montgomery, Treasurer, was not present. Julie Jacques went over the fiscal sheets/reports. Julie stated that the Clay Studio had switched from debit cards to credit cards during 2019 as a fiscally sound precaution.

Sue Peetoom, Secretary, had nothing to report.

### Committee Reports

Julie Jacques stated that the committee reports, with the exception of the Finance and Expansion committees, would not be presented to the Board, as they would be presenting to the membership immedi-

ately following the Board meeting at the annual Membership meeting.

Finance: Katy Casey reviewed the proposed budget for 2020 as prepared by the Finance Committee. Discussion of the budget as presented. Cyndee Remington moved that the proposed 2020 budget prepared by the Finance Committee be accepted. Seconded by John Carney. Unanimously approved.

Expansion: Julie Jacques thanked the Expansion Committee members, especially Susan Anderson and Jay Groothusen, for their time and effort in attending the GVR P&E committee meetings, making the revisions to the proposal, etc. Susan Anderson reported that the Clay Studio is now a Line Item in the GVR P&E committee 2020 budget at \$75,000. The tour of the Studio by the P&E Committee went very well. The Clay Studio Board thanked Jay and Susan.

### Unfinished Business

Julie Jacques reported on the Ad Hoc Committee regarding the re-purposing of the Sculpture Room. A meeting of the six members of the Ad Hoc Committee was held; members of this committee is comprised of Sculpture Room leaders and members of the Board. After discussions of needs and wants, the decision was made to have six square tables, allowing the carts to be stored under the tables. Dan Swartz agreed to make a prototype with the assistance of Gary Ballew. Upon presentation of the prototype by Dan, with input from Jay Groothusen, some revisions were requested. Proposals were requested; proposals were obtained from Dan Swartz [wood], Tom Healy [wood], and Jed Johnson [metal]. There was only a \$5 difference per table between the proposals by Dan and Tom. Dan Swartz discussed his proposal. Gary Ballew indicated that discussions with the sculpture instructors showed preference for wooden tables. After discussion regarding the three proposals, Sue Peetoom moved, seconded by Doug Davis, that three tables be made by Dan Swartz, and three tables by made by Tom Healy, with coordination between the two to ensure the tables looked similar. Motion approved. Dan Swartz and Julie Jacques did not vote.

### New Business

Discussion of the 2020 dues for Jon Otto and Mike Kearns, who assist the Clay Studio throughout the year with IT, membership, etc. without working in clay. Sue Peetoom moved, seconded by Cyndee Remington, that dues be waived for Jon Otto and Mike Kearns. Passed unanimously.

Discussion held on Christmas gifts for the custodial staff. Discussion of previous amounts and membership input, with possible changes. John Carney moved, seconded by Dan Swartz, that the Board approve \$200 as this year's gift, without requesting additional funds from the membership. Approved unanimously.

Julie Jacques declared the meeting adjourned at 9:59 am

### Important Dates

December 2 – 10	Studio closed due to HVAC replacement		
December 6	Holiday Party	11:30 am	Anza Room
December 20	Board Meeting	9:30a	Fiesta Room