

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors/Membership Meeting April 19, 2019

The meeting was called to order at 9:32 am by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary.

Board Members present:

Julie Jacques, President

Bud Montgomery, Treasurer

Sue Peetoom, Secretary

Dan Swartz, Director

Russ Nichols, Director

Cyndee Remington, Director

Doug Davis, Director

Board Members absent:

Jack Ernest, Past President

Marcia Campbell, Vice President

John Carney, Director

Eight guests attended the meeting.

The agenda for the April Board of Directors Meeting was approved and accepted.

The minutes of the March 15, 2019 Board of Directors meeting were approved and accepted.

### Board Member Reports

President Julie Jacques indicated the Totem Tour was well received and went well.

Marcia Campbell, Vice President: No report.

Bud Montgomery, Treasurer, reported on the current financial status of the Studio. Further details and specifics are in the Ledger, available at the Clay Studio.

Sue Peetoom, Secretary, had nothing to report.

### Committee Reports

Education Committee: Julie Jacques reported that Sue Helle and Monica Crum will be holding a totem class, and Gary Ballew and Dan Swartz will be holding a sculpture class, which were approved. Patsie Old has resigned as Chairperson, effective May 1, 2019. Cyndee Remington moved, seconded by Bud Montgomery, to approve Sue Helle as the Education Chairperson, effective May 1. Motion approved unanimously.

Maintenance and Safety: Jay Groothousen reported that GVR will be installing, during the summer months, the new HEPA filter systems. The units will be suspended in the ceilings, with two in the Hand-building room, one each in the Wheel and Sculpture rooms, and two in the main room. The door repair is complete, other than the repainting of the stucco around the door; that will be done when the stucco has cured. The annual clean-up went well, and was completed by noon. An additional new steel table was installed on the back patio to replace the wooden structure previously used next to the sink. Bob Lancaster is maintaining the back patio and is doing a good job. The wood cabinet was painted by Bob.

Finance: The recent attempted money scam on board members was discussed. There have been changes made to safeguard the Studio finances, including placing alerts, changing pass-codes, etc. Cyndee Remington moved, seconded by Sue Peetoom, that the Studio remove the debit cards and switch to credit cards. Motion approved unanimously. Paul Wolford's 2018 financial review was addressed; the financial records were found to be complete and accurate. Discussion was held on handling of receipts for purchases. A study of the impact of the reduced prices of firing and change in clay prices has been made for 2019, and to date, no problems have been perceived.

Glaze: Short discussion was held on usage of velvets and continuing contamination with water; relocation of velvets will be done, as well as consolidation of the other low-fire glazes.

Membership: There are currently 371 members.

Monitors: Diane Willcutt reported that currently there are 195 monitors. Possible changes to training procedures may be tried in the summer months.

Supplies: No report.

Social: No report.

Newsletter: No report.

IT: Julie Jacques reported the Studio website was changed from Go-Daddy to Weebly after it was hacked; Jon rebuilt it, and had it up and running within 24 hours. Thanks to Jon for this quick work.

Kilns: Jay Groothousen and Katy Casey reported currently assessing the need for two new kilns to be purchased by the end of 2019. If necessary, it will possibly require new electrical work and transformers. Also, effective May 1, kiln firings will go to the summer schedule of Monday, Wednesday, Friday, and Saturday.

Bylaws & Policies: No report.

Expansion: Julie Jacques reported that Marcia Campbell submitted the Studio's application to the GVR Expansion committee on March 25, as required.

Nominations: No changes.

Service: Virginia Friend reported that there are some problems having people complete their service information in the book properly. Discussion held on jobs available.

Unfinished Business

None.

New Business

Short discussion was held regarding the pictures on the website of Board members that need to be changed. Julie Jacques will notify Jon Otto.

Short discussion held on exclusion of dollar amounts in the body of the minutes, as the minutes are published on the website.

Short discussion was held regarding summer Board of Directors meetings. Russ Nichols moved, seconded by Sue Peetoom, to suspend meetings until October 18, 2019. Approved unanimously.

Meeting was adjourned at 10:10 a.m.

Important Dates

|                  |             |         |             |
|------------------|-------------|---------|-------------|
| October 18, 2019 | BOD Meeting | 9:30 am | Fiesta Room |
|------------------|-------------|---------|-------------|