

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting March 15, 2019

The meeting was called to order at 9:31 am by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary.

Board Members present:

Julie Jacques, President

Marcia Campbell, Vice President

Sue Peetoom, Secretary

John Carney, Director

Dan Swartz, Director

Russ Nichols, Director

Cyndee Remington, Director

Bud Montgomery, Director

Doug Davis, Director

Board Members absent:

Jack Ernest, Past President

Guest attending the meeting: Jay Groothousen, Katy Casey, Linda Gricius, Diane Willcutt, Susan Anderson.

The agenda for the March Board of Directors Meeting was approved and accepted.

The minutes of the February 15, 2019 Board of Directors meeting were approved and accepted.

Board Member Reports

President Julie Jacques thanked Laurie Whitlock for all the clay she pugged, and Jay Groothousen and Susan Anderson for the rewiring of the kiln[s] as needed during Feb-March.

Marcia Campbell, Vice President reported that she still does not have a schedule from GVR for submitting 2020 schedules. Her monthly schedules for the committee chairs are available and she will pass them out for review; she requested they be returned to her as quickly as possible.

Bud Montgomery, Treasurer, reported on the current financial status of the Studio. Total assets were \$93,708.95 as of end February 2019. There are currently approximately 363 dues-paying members. The investments were reviewed and discussed and it was decided they will remain "as is". Paul Wolford is currently doing the 2018 review. Further details and specifics are in the Ledger, available at the Clay Studio.

Sue Peetoom, Secretary, had nothing to report.

Committee Reports

Education Committee: Julie Jacques mentioned wheel classes are needed. Marcia Campbell moved, seconded by Cyndee Remington, to approve the classes for the Fall and Winter seasons as presented by the Education Committee. Motion approved unanimously.

Maintenance and Safety: Jay Groothousen reported that GVR worked on the repair to the back door and it is almost complete. He will be meeting with GVR representatives to look at replacing the counter tops and what progress is being made in installing the HEPA system at the Studio. Discussion held regarding the counter tops and cabinets; GVR obtaining bids for both laminate and stainless steel for those items. Discussion held on the major Cleanup scheduled for April, date TBD. Signs and e-blasts will be posted and sent out shortly.

Finance: Expenses have been a little high in some areas due to the extensive use of the Studio by members; these are expected to start decreasing as the snowbirds start returning to their other homes and usage declines.

Glaze: John Carney indicated discussions on glaze purchases have been held, in order to reduce costs; again, the extensive usage has been noted and is expected to decrease as the summer months approach. Jeff Patterson has indicated that he will mix dry glazes as requested; this may reduce the glaze costs as well.

Membership: No report.

Monitors: Diane Willcutt reported that currently there are 185 monitors. Short discussion held regarding possible changes to training procedure, to be tried in the summer months.

Supplies: Sue Peetoom reported that everyone continues to assist in reporting low supplies or outages in order to have the Studio well stocked. Gallon glaze purchase requests will be sent to John Carney prior to the purchase being made. She reminded people that it was 3-4 weeks to obtain gallons.

Social: No report.

Newsletter: No report.

IT: Current system of doing all transactions as cash purchases without member names attached is working well, as it has simplified the monitors' front-end work. Discussion. The current system will not be changed at this time, as it does satisfy the needs of the Studio, and most other systems are much more extensive and complicated than what the Studio needs.

Kilns: Jay Groothousen and Katy Casey reported although this is the crunch time for kiln usage and firings, it is going well. Some dilemmas have occurred in deciding what to fire, since there is more to fire than there is kiln space. Some elements have been changed, as previously reported, and the purchase of a new kiln or two may be necessary, as there are two kilns that have almost reached the end of their useful and economic life. Discussion.

Bylaws & Policies: No report.

Expansion: Marcia Campbell reported things continue to slowly move forward. Clay Studio continues to be represented at each of the GVR meetings regarding this subject. She is working on getting feedback from GVR regarding expansion into the Fiesta Room. The GVR P&E [planning and evaluation] Committee is expecting applications from the clubs by the end of March to be sent with plans, costs, etc. This is almost completed, with some tweaking of the information to be current, and will be presented to GVR in a timely manner. One of the items on the application is how much the club will contribute, with GVR verbiage indicating “10%”. Discussion. Agreed verbiage should be “at least 10%” or “a minimum of 10%” on the Studio application. Marcia indicated that at the last meeting she noted the Studio expansion was on one of the forms GVR had present. She also indicated that a current P&E Committee member suggested she join the committee. Discussion. Marcia thanked those on the Studio expansion committee for their assistance and hard work.

Nominations: Bud Montgomery has indicated he will again run for the term beginning January 2020, and Susan Anderson and Paul Wolford will run for that term period as well.

Service: Virginia Friend is the chair of this committee; in her absence, Julie Jacques reported that there are fewer individuals not fulfilling their service time each month. Russ Nichols had questioned whether class aids/assistants who are not paid should receive credit for future months. Currently if an individual assists, they are given credit for that month; suggestion was made that they receive four months’ credit – one for each four-hour period. Discussion. It was agreed that unpaid assistants would receive credit for the month in which they assist, and future credits for the next three months. Instructors, since they are paid, would only receive monitor credit for the month in which they teach.

Unfinished Business

Julie Jacques indicated that the new method of using the POS system seems to be easier for the monitors, since members’ names are not required. Julie indicated that discussion has been held again regarding possibly adding the firing fees into the clay price, by either increasing the dues \$10 per member per year, and adding \$10 to the price of a bag of clay, or increasing the membership dues to \$100 per member and no increase in clay prices and eliminating the firing fees. Short discussion. It was agreed to leave the system/prices as it is without any changes or increases.

There will be no volunteer appreciation luncheon this year, as it is a required service now.

New Business

The Service Committee has its own e-mail now for communications with members regarding their service obligations. It is posted on the website, and is: gvrclaystudio02@gmail.com.

The issue of no monitor spaces was brought up. After discussion, it was agreed that an individual should not sign up for more than one monitor period during the prime months of January, February, and March to allow everyone to be able to serve as monitor as required.

Discussion was held on possibility of changing the location of the Board meetings from the Fiesta Room to the Santa Cruz Room. It will be researched. Tabled to the next meeting.

The meeting was adjourned at 10:21 am.

Important Dates

March 31, 2019	Totem Tour	2-5 pm	
April 19, 2019	BOD Meeting	9:30 am	Fiesta Room
May 17, 2019	BOD Meeting	9:30 am	Fiesta Room