

# GVR Clay Studio of Green Valley - 2023 Membership Form

Please SIGN, complete and **return the last page of this form to the Studio**, with a check made out to *GVR Clay Studio of Green Valley*. By doing so, you are agreeing to abide by all applicable GVR and Clay Studio rules and policies and will hold harmless GVR, Clay Studio of Green Valley, its officers and members of any responsibility and liability for any injuries or damage that may result from your presence in the Studio.

Membership for the 2023 calendar year is **\$35** for new members or renewals; you are eligible to renew your membership *if you have used the Studio in 2022 or 2021*. Those who may wish to rejoin the Studio who have not used the Studio in that time frame must request a waiver or take the Intro class, followed by attendance at the new *Studio Operations Course* (designed as a refresher for Studio policies).

As a reminder, several new policies are in place, effective 1 December, 2023, including:

- Service requirement reduced to 2 hours and 15 minutes per month.
- Switch to 5 monitor shifts, reduced hours, eliminated project work during monitor shifts.
- Cash register open 7 days a week. (Mon – 12-3:30pm, Tues - Sunday 8am - 3:30pm).

Monitors are the “hub” of all activity in the Studio and are a crucial part of Studio operations – without a monitor in place, the Studio may not operate. Recently, the Board documented Monitor responsibilities to remove any ambiguity; they are an extension of the Board, are responsible for safe operations, and are asked to help “remind” members of Studio policies when they notice something out of the norm. Please give them the respect and attention they deserve -without them, the Studio cannot operate.

## **Clay Studio Code of Conduct:**

The Clay Studio membership is made up of a very diverse group of people with a common interest in clay. In order to assure an environment in which all members enjoy their time in the studio, the Studio Code of Conduct applies at all times and is posted in the Studio and on the Studio website.

## Information on Studio Operations for 2023

The Board has assembled a “reminder list” of current policies in place to not only keep Studio operations safe, but also keep Studio materials available for all our members – please refresh your memory by reviewing this list below:

### Do:

- Sign in, *first thing*, every time you enter the studio and whenever you purchase anything.
- Use an appropriate size drying shelf for your work. Label your work with name and date – after 30 days (60 for sculpture), it will be considered abandoned.
- Clean up after yourself/wet clean up only. Keep your storage area clean. Wipe down shelves, racks, molds, tools – whatever you’ve used.
- Sand & Oxide Outside. Clean up after yourself.
- Leave ¼” unglazed at bottom for high fire glazes. Remove tape after glazing and remove glaze from waxed areas. Remove paper/plastic from inside.
- Wipe lid and top screw portion of glaze containers after use. Thoroughly rinse glaze brushed and tools in buckets before washing.
- Place dry piece, with name on firing slip, on holding shelf *the way you want it fired (think lids)*. Be sure your work is marked (initials, maker’s mark, etc.). Check to be sure the project is yours before removing.
- Use appropriate slab roller canvas, wedging table, & sinks for your clay body.
- Use only wood tools on molds.
- Bring cash or check for purchases (avail Mon 12-3:30 Tues – Sun 8-3:30). No bills larger than \$20; no pennies.

### Don’t:

- Come to Studio if you are ill or have a fever.
- Touch other people’s work without permission.
- Glaze out of container or work on newspaper/paper towels (creates dust when dried).
- Put thinned/contaminated glaze back in the jar or pail.
- Dump glaze or clay residue in sinks (Wheel folks dump slurry in outside buckets).
- Use Velvets on bottom (some colors are sticking)
- Bring outside glazes or clay into Studio or remove glazes from studio.
- Talk on your phone in the Studio or wear perfume, cologne or scented lotions.

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**Return this signed page**, with your check (made out to GVR Clay Studio) for \$35.00 to the Studio.

I have read, understand, and agree to:

1. Abide by all applicable GVR and Clay Studio rules and policies and will hold harmless GVR, Clay Studio of Green Valley, its officers and members of any responsibility and liability for any injuries or damage that may result from my presence in the Studio.
2. Scan my GVR card as soon as I enter the Studio – no card, no entry.
3. Adhere to the Clay Studio Code of Conduct;
4. Follow the Information on Studio Operations for 2023;
5. Perform and record my service monthly;
6. Use the Studio for hobby purposes only;
7. Not enter the Studio if I am ill or have a fever.

Name : \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature – required for membership)

GVR # : \_\_\_\_\_  
(Required for membership)

Green Valley – Full time or Part Time (circle one)

Print Name \_\_\_\_\_ Phone: \_\_\_\_\_

Email address \_\_\_\_\_

GV Address \_\_\_\_\_

Summer address \_\_\_\_\_

Have experience in \_\_\_\_\_ that may help with future volunteer opportunities. (IT, admin, finance, bylaws, social, etc.)