

GVR Clay Studio of Green Valley – 2022 Membership Form

Membership for the 2022 calendar year is \$35 for new members or renewals (active members in 2019, 2020, or 2021) Please SIGN, complete and return the last page of this form to the Studio, with a check made out to *GVR Clay Studio of Green Valley*. By doing so, you are agreeing to abide by all applicable GVR and Clay Studio rules and policies and will hold harmless GVR, Clay Studio of Green Valley, its officers and members of any responsibility and liability for any injuries or damage that may result from your presence in the Studio.

Clay Studio Code of Conduct:

The Clay Studio membership is made up of a very diverse group of people with a common interest in clay. In order to assure an environment in which all members enjoy their time in the studio, this Code of Conduct applies at all times.

1. Members of the Clay Studio are required to comply with all Clay Studio policies and GVR rules and regulations.
2. Members will not bring firearms into the Clay Studio.
3. Members are expected to be considerate and respectful of each other and guests in the studio. This includes sharing space and equipment, avoiding arguments, complying with monitor requests and helping new members as appropriate.
4. Members should never handle another member's work.
5. The wearing of heavy perfume or scents is not allowed.
6. Members will refrain from using offensive language, making personal insults, name calling and all forms of harassment.
7. Members are expected to respect studio property and equipment by using it correctly, keeping it clean and returning items to their assigned space. Clay Studio property is not to be removed from the Studio. Studio glazes and slips as well as other supplies are NOT to be taken from the studio for use at home.
8. Members are expected to have equipment and working area clean and be ready to leave the Studio promptly at closing time.
9. Members are responsible for the conduct of their guests.
10. Violations of this Code of Conduct may result in disciplinary action by the Board of Directors and possible suspension of rights and privileges.
11. Violations of this Code of Conduct should be reported using the Clay Studio Incident/Complaint Form. The Clay Studio Board will investigate all complaints following the Clay Studio Incident/Complaint Procedure. The Three Strike Rule will apply, if necessary.
 - a. Strike One: If a club member begins to be disruptive or abusive, a club officer or designee should take the individual aside and talk to them privately. The Club Officer will inform the member that their behavior will not be tolerated and if it does not stop, they will be asked to leave. Documentation must be kept on file in all instances.

- b. Strike Two: If the individual continues to be disruptive or abusive the Club President or designee will write a letter to the individual restating GVR policy and possible consequences. A copy of the letter must be provided to GVR's Club Liaison.
- c. Strike Three: If the behavior has not been corrected, the Clay Studio Board of Directors has the authority to remove the individual from their membership. A removal letter must be provided to the member and GVR's Club Liaison.

Information on Studio Operations for 2022:

- The Clay Studio is a GVR dedicated space club that operates and must adhere to GVR policy. Current GVR policy dictates - "Across the GVR campus, members may participate at their discretion, regardless of vaccination status or mask use. This applies to all activities that occur at a GVR facility: classes, socials, club activities, game groups, HOA events, lectures, etc. "
- The Studio Board will continually evaluate both GVR policy and studio member compliance with Studio operations guidelines. The Board reserves the right to make changes to studio operations throughout the year for safety concerns.
- Social distancing is still highly encouraged. Masks are also encouraged for those who are uncomfortable in an indoor setting with those who may be unvaccinated.
- If you are ill, with any infectious respiratory disease, (such as a cold, the flu, etc.) DO NOT COME TO THE STUDIO until such time as you are no longer ill.

Required Service Policy:

- The Studio is staffed and managed by our members. As such, the quality workspace, dependable studio hours and the SAFE operation of the Studio depends upon the service of our ACTIVE members. (Note: "ACTIVE members" are defined as those who actually use the studio and/or those who work at home but have their work fired at the studio). Service each month is required to maintain your membership and allow you to use the studio. A book of ACTIVE members and their completed monthly Service is maintained by the Service Committee. Monitors shall record their Service in the book after their shift is completed. All other Service duties shall be recorded in the Service book (such as pugging, kilns, etc.) as well.
- Members who cannot fulfill their service in a month because of sickness or life situations should contact the Service Committee (gvrclaystudio02@gmail.com) before the last day of the month so a warning will not be issued and a plan for make-up service can be devised.
- New members must commence fulfilling their service requirement starting on the first day of the third month following registration.

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Return this signed page, with your check (made out to GVR Clay Studio) for \$35.00 to the Studio.

I have read, understand, and agree to:

1. Abide by all applicable GVR and Clay Studio rules and policies and will hold harmless GVR, Clay Studio of Green Valley, its officers and members of any responsibility and liability for any injuries or damage that may result from my presence in the Studio.
2. Adhere to the Clay Studio Code of Conduct;
3. Follow the Information on Studio Operations for 2022;
4. The Required Service Policy;
5. Use the Studio for hobby purposes only;
6. Notify the Board (email to: gvrclaystudiopresident@gmail.com) within 12 hours if I test positive for COVID and have been in the studio in the preceding 14 days.

Name : _____ Date: _____
(Signature – required for membership)

GVR # : _____
(Required for membership)

Print Name _____ Phone: _____

Email address _____

GV Address _____

Summer address _____

Interested in volunteering for _____

Have experience in _____ that may help with future volunteer opportunities. (IT, admin, finance, bylaws, social, etc.)

Green Valley – Full time or Part Time (circle one)